

DRIVING SAFETY COURSE:
INFORMATION PACKET



Self-Help Legal Information Packets are provided for the benefit of individuals seeking access to justice through the court system. They do not constitute legal advice, and the court is not responsible for the accuracy of the information contained in the packet.

Qualifications for a driving safety course (DSC)

The qualifications for a driving safety course (DSC) are as follows:

1. You did not hold a CDL (commercial driver's license) when you received the citation and you currently do not hold a CDL.
2. The offense was not in a work zone with workers present.
3. The offense itself was not for:
 - Speeding 25 mph or more over the speed limit.
 - Passing a school bus loading or unloading children.
 - Failing to stop and render aid or exchange information.
4. You return the completed request form on or before your appearance date.

Request form

You must print the request form and complete it fully, then sign the form before a notary and mail or email the form to our office along with all the required paperwork listed on the form. Required paperwork includes:

- A copy of your valid Texas driver's license.
- A copy of your current valid insurance.
- Payment of the \$144.00 driving safety course court cost and fee.

Payment can be made by money order or cashier's check (no personal checks) or by credit/debit card online at www.texasonlinerecords.com (a 5% service fee applies to all card payments).

Taking the course

After you turn in your completed form, required paperwork and payment, the court will contact you with a due date for your course. Once have been

approved, you can take any Texas approved driving safety course you would like. You have 90 days to complete the course. The course is 6 hours long and can be taken online or in person. * DO NOT TAKE THE COURSE BEFORE YOU RECEIVE APPROVAL FROM THE COURT. If you take the course before receiving approval, it will be denied. *

What to do next

Once you have completed your course, the course provider will send you your certificate of completion. You must sign the certificate and send it to the court along with your certified driving record. You can get your certified driving record online at www.texas.gov (it will be a type 3A driving record). Make sure you get your driving record after you have finished the course, not before. You must send your certificate and driving record on or before your due date. If you complete your course after your due date, it will not be accepted.